

Optional**Submit
before****Oct. 30**

No.19 Temporary Personnel / Interpreter [Charge]

Submit to**Event Rangers**

E-mail: ipf2026@event-rangers.jp TEL: +81-3-6435-0500

Exhibitor				Date:
Section / Department				
Contact: Mr./Ms.			Booth No.	
TEL		E-mail		

Service provided (Japanese only)	Unit rate (tax incl.)	Number of personnel	Period of service	Amount
Reception	¥24,200/day		☐ Dec.1 ☐ Dec.2 ☐ Dec.3 ☐ Dec.4 ☐ Dec.5	¥
Light-duty work in booth	¥24,200/day		☐ Dec.1 ☐ Dec.2 ☐ Dec.3 ☐ Dec.4 ☐ Dec.5	¥
Language service (English)				
General interpreting (daily conversational level)	¥39,000/day		☐ Dec.1 ☐ Dec.2 ☐ Dec.3 ☐ Dec.4 ☐ Dec.5	¥
Business interpreting (capable of business communication)	¥65,000/day		☐ Dec.1 ☐ Dec.2 ☐ Dec.3 ☐ Dec.4 ☐ Dec.5	¥

●The above rates are flat rates for assignments of up to 8 hours per day, including transportation expenses and consumption tax (10%).

Overtime rates are calculated at 125% of the applicable hourly rate (including consumption tax): • Reception staff: JPY 3,025/hour • General interpreter: JPY 4,875/hour • Business interpreter: JPY 8,125/hour

●Interpretation services in languages other than English are subject to a 30% surcharge.

●Reception staff are not promotional models. If promotional models are required, please contact us separately.

●**Cancellation Policy**

•Cancellation requests must be submitted in writing by email.

•8-14 days prior to the first day of the assignment: 50% of the total fee.

•7 days or less prior to the first day of the assignment: 100% of the total fee.

•If payment has already been made, a JPY 10,000 administrative fee will be deducted from any refund.

●**Payment**

Please remit payment to our designated bank account and email us a copy of the payment confirmation once the transfer has been completed. All bank transfer fees, intermediary bank charges, remittance fees, and any other banking charges shall be borne by the customer. The full invoiced amount must be received without any deductions.

Please fill in below only if the billing address is different from the exhibitor's address.

Company:		
Department:	Contact:	
Address:		
TEL :	FAX :	E-mail :